

The Parish Council of Whiteley in Hampshire

Finance Committee

Minutes of a meeting of the above Committee held at the Meadowside Leisure Centre, Whiteley on Wednesday 10th September 2003 commencing at 8.15pm.

Present: Pat Wright (Chairman), Ian McHugh (Vice-Chairman), Don Bate, Kevin Gristock, Brenda Hatch.

1 members of the public, Clerk - Nicki Oliver

1. **To receive apologies for absence** - none
2. **To receive declarations of interest regarding agenda items** - none
3. **To approve minutes of the last Finance meeting** – approved at last Full Council meeting
4. **To adjourn meeting to allow participation of members of the public** – no questions
5. **Meeting resumed to consider the following agenda items:**

5.1 To discuss grant application from Whiteley Mother and Toddler Group and make recommendation to Full Council. **Application not yet received.**

5.2 To discuss contract for bus shelter maintenance and make recommendation to Full Council. **It was agreed to recommend to full council that the quotation received from Primesight be accepted.**

5.3 To discuss using bus shelters for advertising revenue. **Information from WCC Planning Dept on whether planning permission was necessary was to be researched before any recommendations are made. Action PW**

5.4 To review Clerk's hours and workload. **It was agreed recommend to Full Council that the Clerk's hours be increased to 15 per week back dated to 1st May 2003.**

5.5 To consider contribution towards new computer and Broadband connection for Clerk. **It was agreed recommend to Full Council that it should fund one third of the cost (£200 plus VAT) with Wickham PC funding the remainder.**

5.6 To consider questions and comments from Councillors

1. It was agreed the Chairman would circulate draft terms of reference for approval. **Action PW**
2. VAT registration to be set up **Action Clerk**
3. A new notice board for Area K to be ordered. **Action Clerk** The Chairman thanked the PC Chair for negotiating contributions from Barratt and KingsOak of £1000. It was suggested that ordering the notice board should be delayed until Area K is further developed. This will be reviewed at the next meeting.
4. HCC to be asked whether there will be funding available for a bus shelter in Thyme Avenue if the bus route is extended in the future. **Action Clerk**

6 Recent correspondence – none

Meeting closed 9pm, date of next meeting to be advised