

Whiteley Parish Council

Finance Committee

Minutes of a meeting of the above Committee held at the Meadowside Leisure Centre, Whiteley on Wednesday 14th November 2003 commencing at 7.30pm.

Present: Pat Wright (Chairman), Don Bate, Brenda Hatch.

1 member of the public, Clerk - Nicki Oliver

- 1 **To receive apologies for absence** Vivian Achwal, Kevin Gristock, Ian McHugh (Vice-Chairman)

The Chairman decided that as the Parish Council Chairman is an ex-officio member of the Finance Committee, he could be counted as a member of the committee for the constitution of a quorum.

- 2 **To receive declarations of interest regarding agenda items** none
- 3 **To approve minutes of the last Finance meeting** none outstanding
- 4 **To adjourn meeting to allow participation of members of the public** no questions.
- 5 **Meeting resumed to consider the following agenda items:**
 - 5.1 To receive income and expenditure report May-October 2003. ***Income to date is £34,726, expenditure £7,351. Reconciled bank balance at end October 2003 £27,374. Copy of statement available from Clerk on request.***
 - 5.2 To discuss request for £500 to fund the Parish Council newsletter group and make recommendation to Full Council. ***Agreed to recommend to Full Council.***
 - 5.3 Precept 2004/5: To discuss Winchester City Council request for grant towards community sports facilities for Swanmore College. ***Agreed not to contribute at this stage. Could be reviewed in the future.***
 - 5.4 Precept 2004/5: To discuss request from Meon Valley CAB for funding. ***It was agreed to recommend including £500 capital grant and £200 grant in the precept request. Completed grant application forms required. Forms to be sent to Fareham CAB inviting an application.*** Action Clerk.
 - 5.5 Precept 2004/5 To discuss the process/other potential projects for inclusion within precept request for 2004/5. ***Carry forward to next meeting***

- 5.6 To discuss a policy for travel expenses and subsistence payments for Councillors. **Agreed to wait for information requested from WCC.**
- 5.7 To report on bus shelter maintenance contract. **Primesight has not committed to the contract, a local window cleaner has been asked to quote for the work.**
- 5.8 To discuss progressing project to install a new notice board to serve Area K residents. **Agreed to recommend to Full Council that the notice board be ordered. Councillor Don Bate offered to contact Bovis for a contribution to match those offered by Kingsoak and Barratt.**
- 5.9 To comment on draft publication scheme required to cover the Parish Council under the Freedom of Information Act 2000 (copies available for Clerk on request) **Agreed to recommend to Full Council for approval.**

6 Recent correspondence

Details of a new credit union project for Winchester District were circulated. It was agreed to invite the WACA Co-ordinator to speak to the Parish Council.

7 Questions and comments from Councillors - none

Meeting closed 9.05 date of next meeting to be advised.