

Whiteley Parish Council

Finance Committee

Minutes of a meeting of the above Committee held at the Meadowside Leisure Centre, Whiteley on Wednesday 15th October 2008 at 7 pm.

Parish Council Committee members present: Mike Evans (Chairman), Brian Hughes (Vice-Chairman), Lesley Dennis, Brenda Hatch, Parish Clerk Nicki Oliver

1. **To receive apologies for absence:** David Jenkins
2. **To receive declarations of interest regarding agenda items:** none.
3. **To adjourn meeting to allow participation by members of the public:** not required.
4. **Meeting resumed to consider the following agenda items:**
 - 4.1 to consider grant request from Whiteley Music Group (part of Whiteley Church) **refer to next meeting.**
 - 4.2 to consider grant request from Henry Cort College: details were circulated at the meeting. **The request is for assistance towards salary costs for a community manager at the College. As the application is for revenue costs and for work outside the parish boundary, it was agreed not to recommend a grant to Full Council.**
 - 4.3 To consider request for Parish notice board for Area K approx cost would be £2000 + VAT. **As there are two notice boards nearby, Thyme Avenue and Meadowside, it was agreed not to recommend a grant to Full Council.**
 - 4.4 To receive income and expenditure calculations April – September **Received.**
 - 4.5 Proposal to purchase laptop for Whiteley Voice Editor £309+VAT **Agreed to recommend to Full Council.**
 - 4.6 Proposal to purchase projector £250 + VAT **Agreed to recommend to Full Council.**
 - 4.7 Proposal to purchase new chair for Clerk (shared with Wickham) 50% of cost £129.79 + VAT **Agreed to recommend to Full Council.**
 - 4.8 Proposal to purchase new printer Brother Laser HL-5270DN (shared with Wickham) 50% of cost £107.50 + VAT **Agreed to recommend to Full Council.**

4.9 Update on advice from internal auditor:

Request from bank interest is paid gross – bank has refunded tax. VAT on newsletter advertising. **Notice 749 Local authorities and similar bodies April 2002** refers, as the PC is not registered for VAT it doesn't charge on supplies. The PC is a public body in section 33.

<http://www.visionwebsites.co.uk/Uploads/Site504/Files/vatnotice749.pdf>

5. **Recent correspondence:** none.

Meeting closed 7.33pm