

# Whiteley Parish Council

## Finance Committee

Minutes of a meeting of the above Committee held at Meadowside Leisure Centre, Whiteley on Wednesday 21<sup>st</sup> October 2009 at 7pm.

**Parish Council Committee members present:** Colin Bielckus (Chairman), Mike Evans, David Jenkins

Parish Councillor Kairen Goves, Parish Clerk Nicki Oliver

1. **To receive apologies for absence:** Brenda Hatch, Brian Hughes (Vice-Chairman)
2. **To receive declarations of interest regarding agenda items:** none.
3. **To adjourn meeting to allow participation by members of the public:** not required.
4. **Meeting resumed to consider the following agenda items:**

4.1 To reconsider a grant application from Whiteley Church Music Group (Cllr Jenkins) **The Music Group would like to reapply for a grant and Cllr Jenkins has asked for further information to be provided as previously requested.**

4.2 To receive income and expenditure calculations for April – October 2009 **Received.**

4.3 To consider information required to prepare precept budget for 2010/11 **Committee Chairmen are requested to put forward budget requests prior to the Finance Committee meeting to be held on 18<sup>th</sup> November when the precept will be considered.**

5. **To identify any unmanaged risks within this committee's remit:** none.
6. **Review effectiveness of communication, development of links with other community organisations and support for local democracy through making information more widely available:** continue to monitor.
7. **Recent correspondence / reports from meetings of relevance to this committee.** A grant application from Home Start has been received.

Meeting closed 7.40pm

Whiteley Parish Council Income and expenditure April - October 09

		2009/10 Precept	Income to end Oct	Budget c/f from 2008/9	Expenditure to end Oct	Over/ underspend
		£	£	£	£	£
	<b>Administration</b>					
1	Clerk salary Employers NI conts	11,843			5,341	
2	Salary review/pension/NI	200				
3	Clerk pension	2,188			1,628	
4	Home as office	250			147	
5	Travelling expenses	400		291		
6	Telephone and internet	360			189	
7	Stationery/ printing/ web server	300			378	
8	Postage	160			139	
9	<b>Office equipment</b>	500				
	<b>Subscriptions</b>					
10	WDAPC	0			20	
11	HALC	450				
12	Local Council Review/Info Commissioner	45				
13	<b>Insurance</b>	950				
	<b>Accounts</b>					
14	Prepare accounts for audit	565			170	
15	Audit fee	350			285	
	<b>Room hire</b>	1,100			334	
16	Annual parish assembly	700			754	
17	Councillor/Clerk training	500			103	
18	Cllr travelling expenses	300			208	
19	Chairman's allowance	500		144	158	
	<b>New projects</b>					
20	Grants/future community projects £24100					
	Grants to community organisations	3,000			1,025	
	Bldg for young people	12,600				
	GP Sculpture benches	4,500		4,000	3,300	
	Contingency (dog bins & empty)	4,000			422	
21	Committee budgets	2,000				
22	Newsletter	4,000	388		2,756	
23	Bus shelters	800			315	
	<b>Non budget items</b>					
	HCC grant made in error			6,745	6,745	
	Bank interest		12			
	VAT returned / to claim		1,745		247	
	<b>Total budget</b>	<b>52,561</b>				
	Balance remaining from last year	-12,066	11,825			
	Precept request	<b>40,495</b>	40,595			
	<b>Totals</b>		<b>54,565</b>	<b>11,180</b>	<b>24,664</b>	

<b>Cash at bank</b>	
Current a/c	£3,823
Interest a/c	<u>£37,258</u>
	<b><u>£41,081</u></b>

<b>Income / expenditure</b>	
Income	£54,565
Budgets c/f	£11,180
Expenditure	<u>-£24,664</u>
	<b><u>£41,081</u></b>