

# Whiteley Parish Council

## Finance Committee

Minutes of a meeting of the above Committee held at the Meadowside Leisure Centre, Whiteley on Wednesday 22<sup>nd</sup> April 2009 at 8 pm.

**Parish Council Committee members present:** Mike Evans (Chairman)  
Colin Bielckus, David Jenkins, Brenda Hatch Lesley Dennis, Kairen Goves,  
Pat Thew

One member of the public, Parish Clerk Nicki Oliver

1. **To receive apologies for absence:** Brian Hughes (Vice Chairman)
2. **To receive declarations of interest regarding agenda items:** none.
3. **To adjourn meeting to allow participation by members of the public:** not required.
4. **Meeting resumed to consider the following agenda items:**

4.1 To receive income and expenditure review April 08 – March 09.  
**Received.**

4.2 To approve draft accounts for internal audit on 26<sup>th</sup> May.  
**Approved.**

4.3 To approve, retrospectively, the following expenditure under s.137 during accounting year 2008/9:

Grant to ARK £400

Grant to Home Start £250

Grants to schools for Annual Parish Assembly £200

**Approved.**

4.4 To consider a grant application from Bishops Waltham and the Meon Valley Citizens Advice Bureau: **it was agreed to ask for further information including more details of involvement in Whiteley.**

Note that grant request for Whiteley Music Group has been removed from agenda due to lack of information, despite requests.

4.5 To address action items to improve effectiveness of internal controls:

4.5.1 Review grant application terms and conditions: **Clerk to redraft to allow applications for running costs which can be funded using S137.**

4.5.2 Identify legal powers with precept/budget – to receive details. **Received.**

4.5.3 Identify any unmanaged risks within this committee's remit: **nothing identified at this stage.**

4.5.4 Review access to finance information should Clerk be unavailable: **online storage to be investigated.**

4.5.5 Review effectiveness of communication, development of links with other community organisations and support for local democracy through making information more widely available. **Nothing to add at this time.**

**5. Recent correspondence:** none.

Meeting closed 9.11pm