

Whiteley Parish Council

The Minutes of the of the above Council held at the Meadowside Leisure Centre, Whiteley on Monday 3rd November 2003 7.15pm.

Present

Don Bate (Chairman), Vivian Achwal (Vice Chairman), Bob Backhouse, Ian Croft, Gaye Chesterton, Kevin Gristock, John Hall, Ian McHugh, Pat Wright

Four members of the public

Parish Clerk - Nicki Oliver

1. **To receive apologies for absence** Brenda Hatch (District Councillor)
2. **To receive declarations of interest regarding agenda items** none
3. **To adjourn meeting to allow participation by members of the public**

3.1 Report from County Councillor please see attached report.

3.2 Reports from District Councillors please see attached report.

3.3 Questions from members of the public none.

4 Meeting resumed to consider the following agenda items:

4.1 To approve and sign the minutes of meetings on 6th and 16th October 2003. **Minutes approved and signed.**

4.2 Matters arising from these meetings.

Whiteley Village has offered to fund security fencing between the Village and new recreation facilities.

4.3 Proposal to hold an open discussion regarding the way forward for Whiteley Parish Council.

It was agreed that each committee should identify goals within their own remit. Initial ideas include working to put Whiteley within the boundaries of one local authority and for the Parish Council to look at taking over responsibility for some local services such as maintaining the recreation ground.

4.4 Report on progress of Parish Appraisal. (Vivian Achwal)

The draft report is currently being edited. The statistical results are available on request from the Clerk .

4.5 Proposal for a project to produce a community newsletter. (Ian McHugh)
A reply from Fareham BC is awaited regarding delivering the newsletter to their residents. A quote of £205 to print 3000 newsletters has been received, further quotes are awaited.

4.6 Report on progress of the Parish Council website. (Vivian Achwal)

Bob Backhouse has very kindly agreed to get the website up and running. It was agreed that a fund of £100 should be made available to progress this.

4.7 To receive a report and recommendations from the Finance Committee.
(Pat Wright)

- 4.7.1. Primesight has indicated they may be unable to take on the bus shelter maintenance. This is being reviewed and alternative solutions sought.
- 4.7.2. Grant applications have been sent to the Whiteley Parent and Toddler Group but not returned yet.
- 4.7.3. A policy for travel and subsistence payments for councillors is in hand.
- 4.7.4. Committees need to produce expected budgets for 2004/5 by the end of November.

4.8 To receive a report and recommendations from the General Purposes Committee. (Kevin Gristock).

- 4.8.1. To receive minutes of meeting 22nd October 2003. **Minutes approved.**
- 4.8.2. Proposal to adopt complaints procedure as recommended by NALC. Draft copied to all councillors. (for additional copies please contact the Clerk) **Agreed to adopt.**

4.9 To receive a report and recommendations from the Highways and Transport Committee. (Vivian Achwal)

A response has been received from HCC regarding additional road links into Whiteley: Yew Tree bus only link is secured in a legal agreement related to outline planning application at the Pelham Homes site. The link will be created with the submission of a detailed planning application. Rookery Avenue link is subject to negotiation with land owners, will not be achieved in the near future. Marjoram Way/Rookery link is hoped to be secured shortly. PC will be consulted on the potential for link. Whiteley Way - HCC continues to seek to resolve problems securing land, will not be achieved in the short term. An HCC Officer has offered to speak to the Parish Council on these issues in the near future.

- 4.9.1 Highways Representative report (Kevin Gristock)
Plans for proposed yellow lines to areas of Parkway have been received, it was agreed to make no comment.
- 4.9.2 Lighting Representative report (John Hall)
Three street lights in Bluebell Way will be moved to make way for the new greenway link.

4.10 To receive a report and recommendations from the Planning Committee
(John Hall)

- 4.10.1 To receive minutes of meeting 22nd October 2003. **Minutes approved.**

4.11 To receive a report and recommendations from the Recreation Committee (Ian Croft)

4.11.1 To receive minutes of meeting 16th October 2003. **Minutes approved.**

It was agreed to arrange a meeting to discuss the possibility of taking over the management of the recreation ground. **Action** Clerk

4.12 Report from Councillors on recent meetings attended including:

- Visit to Whiteley from WCC Chief Executive – (Don Bate)
- PPG 3 Seminar (John Hall)
- CAH Quality Chairing and Governance seminar (Brenda Hatch)
- HAPTC AGM (Vivian Achwal)

For more information on any of the above please contact the Councillors concerned or Clerk.

5 Recent correspondence

Winchester City Council Minutes July – October 2003

WCC Best Value Performance Plan 2003-4 (copy PC Chairman)

Large and Gibson – adjournment of licensing session 17th October

WCC Parking in Winchester Town Centre Public meeting 17th November 7-9pm

HAPTC information on Biffa Awards for investing in environmental improvements. (all projects must be located within 10 miles of a Biffa Waste Service Operation)

HAPTC list of April – September mailings

Mrs L Hopson supporting information to her question to Steve Tilbury about available funds: copy of WCC report on the splitting of the Whiteley Joint fund 12th August 2002. Cabinet report item 4.6 states *an allocation of £120,000 for the play areas on the sports ground has been reserved from the balance of earmarked sports ground contributions and the Section 106 contributions specified for general use.*

WCC Area K NEAP layout information – copy to PC Chair, Vice-Chair and Rec Committee Chair.

Meon Valley CAB looking for funding based on electorate – copy Finance Chair

6 Accounts for payment

No	Chq No	Recipient	Amount *reimburse Clerk	Notes
		Moneysoft	£23.47*	Accounts software

		BT	£31.13*	Clerk's phone
		Studio 6	£2.04*	Photocopying
		Post office	£18.25*	Postage
		HAPTC	£22.00	Good councillor guide booklets
		WCC	£35.00	Room hire
		Wickham PC (Viking stationery)	£54.67	Stationery
		N Oliver 4 weeks @15hrs @£8.50	£410.00 less tax£112.20 less NI <u>£56.10</u> £168.30 £341.70	
		Internet	£15.00	
		Home as office	£14.00	
		Total	£557.26	

7 Questions and comments from Councillors - none

Meeting closed 10pm