

Whiteley Parish Council

Minutes of a meeting of the above Council held at the Meadowside Leisure Centre, Whiteley on Monday 7th March 2005 at 7.15pm.

Present: Mr Pat Wright (Chairman), Mr Mike Anthony (Vice-Chairman), Mrs Vivian Achwal, Mr Mike Evans, Mrs Brenda Hatch, Mr Vic Hatch, Mr David Jenkins, Ms Julie Joyce.

Mrs Kate Chapman (District Councillor), One member of the public, Parish Clerk Mrs Nicki Oliver

1. **To receive apologies for absence** Mrs F Hindson (County Councillor)
2. **To receive declarations of interest regarding agenda items:** none.
3. **To adjourn meeting to allow participation by members of the public:**

3.1 Report from County Councillor Please see attached report.

3.2 Reports from District Councillors Please see attached report

3.3 Questions from members of the public

Resident Mrs L Hopson spoke regarding the HCC Whiteley Primary School places consultation: Mrs Hopson considers that the number of Whiteley children suggests the short term population 'bulge' in primary school places predicted by HCC could be inaccurate and the demand for places could be more long term.

It was agreed that a leaflet should be prepared for every household outlining the advantages and disadvantages of the options detailed in the consultation. Mrs Hopson offered to draft a document for consideration.

4 Meeting resumed to consider the following agenda items:

4.1 To approve and sign the minutes of the February 2005 meeting. **Minutes approved and signed.**

4.2 Matters arising from the last meeting: **none.**

4.3 Proposal to co-opt councillors to fill vacancies (not applicable)

4.4 Whiteley Parish Plan: to receive proposals to progress the Action Plan - Cllr V Hatch circulated a draft action plan to all councillors, further discussion required: **Action all Councillors** to forward comments to Clerk / Cllr V Hatch for consideration at next meeting

4.5 Proposal to discuss agenda items only at Full Council and Committee meetings and to remove Councillors questions and comments item from agendas. (Cllr B Hatch) **Resolved.**

4.6 Proposal to hold a Full Council meeting to consider the Parish Council's support for the provision of a skatepark behind Meadowside. (Chairman)
Resolved Meeting arranged for 30th March 7.15pm.

4.7 To receive a report and recommendations from the Recreation and GP Committee. (Cllr B Hatch)

4.7.1 To receive minutes of meeting 21st February 2005. **Minutes received.**

4.8 To receive a report and recommendations from the Planning Committee (Cllr Evans)

4.8.1 To receive minutes of meetings 7th February and 2nd March 2005. **Minutes received.**

Additional action items: chase up WCC Enforcement, developers flag poles still in place.

Send copy of letter to estate agent sign contractor to all estate agents serving the area. **Action Clerk.**

4.9 To receive a report and recommendations from the Transport and Highways Committee. (Cllr Achwal).

4.9.1 To receive minutes of meeting 2nd March 2005. **Minutes received.**

Additional action items: Arrange meeting with WCC regarding parking in Mollison.

Request WCC Parking Office monitors parking close to R1 roundabout.
Action Clerk

4.10 To receive a report for the finance Committee (no report this month, date for next meeting to be arranged)

4.11 Report from the Newsletter Working Party (Cllr Achwal): Draft is being prepared, there was some discussion regarding including a contribution from MP Mark Oaten, it was agreed to include.

4.12 Report on the Parish Council website (Clerk): Contributions and ideas welcomed.

4.13 To discuss plans for the Annual Parish Assembly 2005: (Cllr Achwal)
Revd Barry Dugmore will be the guest speaker, it was agreed to send an invite to every household.

4.13.1 Proposal to make a presentation to Whiteley Primary School at the APA. **Resolved**

- 4.14 Report from Councillors/Clerk on recent meetings attended
Whiteley Business Forum (Cllr Joyce)
WCC South East Plan seminar (Cllr V Hatch)
WCC Principal Scrutiny Meeting (Cllr V Hatch)
HCC Reception for Parish Councillors (Cllr Anthony/Cllr Evans)
Reports available on request from Clerk.

5 Recent correspondence

CAB Request for financial support - to next Finance Meeting
WCC Chief Exec. Apologies for not forwarding Whiteley report to PC
Post Office - notice of temporary closure of Whiteley Post Office
HCC - Request for pavement to M27 Junction 9 refused due to safety and costs.

Extracts from Minutes of WCC Principal Scrutiny Meeting 14th February 2005
(copy all Councillors)
Environment Agency Variations to Main River for Whiteley

CAH News March 2005
WCC Report of City Secretary and Solicitor Local Investigations - Standards Board Guidance
WCC Minutes February 2005
WCC Tourism - Hidden Gardens 2005
WCC Scrutiny Work Programme 2004/5
HCC Hampshire Annual Report (Copy VA)
HCC Community Transport News (Copy VA)
HCC Hampshire Highways News Winter 2004/5 (Copy VA)
Highways Agency Traffic Information and Roadworks for the SE England (Copy VA)
HCC Raising awareness of help leaflets for over 65's
WCC Review of Overview and Scrutiny at WCC
Information from Winchester and District Neighbourhood Mediation Service
Office of Deputy Prime Minister - discussion documents: Citizen Engagement and Public Services; Why Neighbourhoods Matter and Vibrant Local Leadership.

6 Accounts for payment It was resolved to pay the following accounts:

Inv no	Chq No	Recipient	Amount *reimburse Clerk	Notes
1	167	Solent Design	£405.00	Newsletter No 5
2	168	HAPTC	£311.00	Affiliation fee
3	169	WDAPC	£10.00	Affiliation fee
4	170	Cancelled		
5	171	Inland Revenue	£237.19	Employers NI Underpayment 03/04
6	172	BT	*£40.84	Clerk's telephone
7	172	N Oliver 4 weeks@15hrs@ £8.81 tax 22% NI 11%	£528.60 £116.29 58.15 354.16	Clerk's salary
8	172	Clerk's home as office 4 weeks @ £4.80	*£19.20	Clerk's expenses
9	172	Internet 4 weeks @ £2.60	*£10.40	Clerk's expenses
10	172	Clerks travelling		October 04 -March 05
11	173	Mr V Hatch	£18.40	Travelling expenses
12	174	Inland Revenue	£548.21	Tax and NI Jan-March

7 Questions and comments from Councillors

1. The Youth Club is not operating and it was questioned whether the Parish Council's grant had been properly accounted for. **Action** Clerk to write to Chairman of Community Association.
2. New Councillors requested guidelines for working: All Councillors are referred to The Good Councillors Guide which sets out the basics. Further copies available on request.
3. It was noted that all communication from the Parish Council should be made through the Clerk.
4. It was agreed that agenda items for Full Council and Committee meetings should be provided to the Clerk at least a week before the relevant meeting.

Meeting closed 10pm

Signed

Date