

Whiteley Parish Council

Minutes of the Annual General Meeting of the above Council held at the Meadowside Leisure Centre, Whiteley on Friday 11th May 2007 at 7.15pm.

Councillors present: Vivian Achwal, Mike Anthony, David Bartram, Chris Cousin, Mike Evans, Kairen Goves, Brenda Hatch, Vic Hatch, Brian Hughes David Jenkins, Ian McHugh,

Three members of the public, Parish Clerk Nicki Oliver

- 1. To elect a Chairman of the council for the ensuing year:** Cllr Mike Evans elected.
- 2. To receive the Chairman's declaration of acceptance of office.**
Received.
- 3. To elect a Vice-Chairman of the council for the ensuing year:**
Cllr D Bartram elected.
- 4. To receive apologies for absence:** Cllr F Allgood (County Councillor)
- 5. To receive declarations of interest on agenda items:** none.
- 6. To appoint representatives to outside bodies:** representatives appointed.
- 7. To appoint committee and sub-committees:** committees appointed.
- 8. To consider the payment of subscriptions falling to be paid annually**
(not relevant this year)
- 9. To inspect deeds and trust investments in the custody of the Council**
(not relevant this year)
- 10. To adjourn meeting to allow participation of members of the public**
*please note: presentations limited to five minutes each

10.1 Report from County Councillor: No report this month.

10.2 Reports from District Councillors: Cllr Mike Anthony reported that the organisational changes within WCC should save £150K per year.

10.3 Other questions from members of the public:

Pat Wright, former Parish councillor and chairman, said it was good to see an elected council with excellent members, Whiteley is fortunate to have a wide range of expertise to call upon. Mr Wright hoped the council would take an active part in planning North Whiteley, look towards progressing devolution of responsibility of the green spaces and continue to operate in a non-political manner.

Steve Peters, resident, felt there were exciting times ahead with good councillors onboard.

10.4 Chairman's announcements , The Chairman made two announcements. Firstly that Councillors should be familiar with the role of the Parish Clerk who is under a statutory duty to carry out all the functions of a local authority's Proper Officer . Essentially the Clerk is responsible for ensuring that the lawful instructions of the Council in connection with its functions as a Local Authority are carried out, and to advise on and assist in the formation of overall policies in respect of the PC's activities. Secondly to emphasise the importance of the Parish

Councils Key Objectives for 2007/8 and the need to review these by the various Committees prior to the June Full Council meeting.

11. Meeting resumed to approve the minutes of the April 2007 meeting: minutes approved and signed.

12. Matters properly arising from those minutes not included below: none.

13. Agenda items:

13.1 Proposal to carry out review of Parish Council procedures, policies and strategies as attached list. **Agreed to progress.**

13.2 To receive a report and recommendations from the Planning Committee (Cllr Anthony)

13.2.1 To receive minutes of meeting 2nd May 2007: **Minutes received.**

13.3 Report from the Newsletter Working Party (Cllr Achwal) Robinson Reade has agreed to continue its sponsorship for an increased sum of £500.

13.4 Report on the Parish Council website (Clerk): nothing to report this month.

13.5 Report from Annual Parish Assembly 25th April: The Chairman thanked Pat Wright who led the Assembly; all felt it was the best yet.

13.6 To agree strategy to progress new projects: Parish Plan Review and Quality Parish Status application including preparation of Annual Report for publication before end of June 2007. Parish Plan Review and Quality Parish Status application to be progressed, Annual Report to be prepared and circulated for agreement. **Action Chairman and Clerk**

13.6 Report from Councillors/Clerk on recent meetings attended:

13.4.07 WCC Leader invite to Chairmen – WCC working closer with ‘hub parishes’ (Chairman)

These “hubs” or local access points would provide direct access to the City Council website and information about the County Council and other services and would also provide an opportunity for the City Council to bring other services such as a police presence closer to local communities. Over the next two or three years it is planned to establish these hubs at four main centres namely Denmead, Wickham, Bishops Waltham and Whiteley

27.4.07 WCC initial North Whiteley Stakeholders meeting (Chairman)

The meeting which took place on 27 April was no more than a starting point for all the detailed discussion over the next couple of years and for the City Council and others to give a clear steer to the Consortium to shape of requirements for the development. The consultants acting for the consortium had already completed some concept master planning and were keen to begin the process of involving the Parish Council and local community in the near future. Arrangements are in hand for these meetings to take place during early summer.

14 Recent correspondence: list circulated prior to meeting.

15 Accounts for payment: it was resolved to pay the following accounts:

Inv No	Chq No	Recipient	Amount *Reimburse Clerk	Notes
1	239	P Wright	£9.99	Microphone
2	240	Henry Cort	£100.00	APA grant
3	361	Whiteley Primary	£100.00	APA grant
4	362	M Evans	£57.79	APA catering
5	363	Solent Design	£555.00	Newsletter ed 14
6	364	WCC	£62.75	Room hire
7	365	HAPTC	£36.00	Planning training booklets
8	366	Aqua Cleaning	£123.47	Clean bus shelters
	367	Cancelled		
9	368	Viking Direct	£18.54	Stationery
10	369	Co-op/Warwicks	*£6.95	APA catering
11	369	Studio 6	*£14.10	APA printing
12	369	Novatech	*£32.31	New printer
13	369	Print Cartridge Direct	*£40.98	Ink for printer
14	369	N Oliver gross £728.50 -Tax £138.88 -NI £32.28 -Pension £43.71 Tax/NI refund <u>£17.58</u>	£496.05	Clerk's salary May
15	369		*£21.00	Home as office
16	369		*£27.00	Telephone/internet
17	370	HCC	£172.65	Employer/Employee pension contributions
		Total	£1874.58	

Meeting closed 8.50pm

Signed

Date