

Whiteley Parish Council

Minutes of a meeting of the above Council held at Meadowside Leisure Centre, Whiteley on Monday 4th June 2007 at 7.15pm.

Present: Mike Evans (Chairman), David Bartram (Vice-Chairman), Vivian Achwal, Mike Anthony, Chris Cousin, Kairen Goves, Brenda Hatch, Vic Hatch, David Jenkins, Ian McHugh.

Freddie Allgood (County Councillor), three members of the public, Parish Clerk Nicki Oliver.

1. **To receive apologies for absence:** Brian Hughes.
2. **To receive declarations of interest regarding agenda items:** none.
3. **To adjourn meeting to allow participation by members of the public:**

3.1 Report from County Councillor: *report from Cllr Allgood circulated at meeting*

3.2 Reports from District Councillors: *report from Cllr Anthony circulated at meeting*

3.3 Questions from members of the public

Further request for damaged bollards to be replaced: **order has been placed for some time and will be chased.**

It was questioned whether the affect of the Springles Lane closure and work on the Segensworth roundabout could be measured: **Cllr Allgood will investigate.**

It was questioned where the HCC money raised for Whiteley schools would be spent: **Cllr Allgood advised it would be spent on nearby schools.** It was suggested that St Johns is in most need of investment.

It was questioned how HCC can justify using the Whiteley Fund for highways improvements that have no benefit to Whiteley residents such as the closure of Outlands Lane and improvements to Swanwick Lane. It was also asked whether there was any public consultation on how the money is spent. **The PC will investigate further through the Highways Committee.**

3.4 Chairman's announcements: none.

4 Meeting resumed to consider the following agenda items:

4.1 To approve and sign the minutes of the May 2007 AGM: **minutes approved and signed.**

4.2 Matters arising from the last meeting not included below: **none.**

4.3 Review of Parish Council procedures, policies and strategies:

4.3.1 To adopt The Model Code of Conduct for Parish and Town Councils (Local Authorities (Model Code of Conduct) Order 2007 No. 1159 without amendment to take immediate effect: **resolved**.

4.3.2 To agree revisions to, and adopt revised Standing Orders to take immediate effect: **revisions agreed, it was resolved to adopt revised Standing Orders**.

4.3.3 To approve council and committee operational structure and reporting procedures: **resolved**.

4.3.4 To adopt Corporate Strategy for 2007/8: **resolved**.

4.4 To adopt key objectives for 2007/8 projects reporting directly to Full Council:

4.4.1 North Whiteley Forward Planning

To continue planning with Winchester City Council to establish infrastructure requirements including a new primary school in North Whiteley as soon as possible.

4.4.2 Quality Parish Status

To make an application for quality parish status by September 2007, including the preparation and distribution of an annual report by the end of June.

4.4.3 Review of Parish Plan

To complete planning of project by July 2007, commence parish wide consultation by September 2007, have results available by December 2007 and draft action plan for discussion February 2008.

It was resolved to adopt the above key objectives reporting directly to Full Council.

4.5 To receive a report and recommendations from the Recreation and GP Committee. (Cllr Cousin)

4.5.1 To receive minutes of meeting held 16th May 2007. **minutes received.**

4.5.2 To adopt revised terms of reference as agreed at meeting on 16th May: **resolved**.

4.5.3 To adopt key committee objectives for 2007/8 as agreed at meeting 16th May:

1. To complete the map board project and promote locally by June 2007 (Project is for 11+ mapboards around the parish together with a downloadable map showing rights of way and cycle/pedestrian routes and other local info.)

2. To begin discussions regarding devolution of management of the Recreation Ground during 2007.

3. To continue to maintain the integrity of Meadowside Recreation Ground as an open space

It was resolved to adopt the above key committee objectives for 2007/8

4.6 To receive a report and recommendations from the Planning Committee (Cllr Hatch)

4.6.1 To receive minutes of meeting held 16th May 2007: **minutes received.**

4.6.2 To adopt revised terms of reference as agreed at meeting on 16th May: **resolved.**

4.6.2 To adopt key committee objectives for 2007/8 as agreed at meeting 16th May:

1. To continue responding to planning applications having regard to local and national planning policy.

2. To continue to monitor unauthorised development.

3. To seek devolution of decision making for minor planning applications.

It was resolved to adopt the above key committee objectives for 2007/8.

4.7 To receive a report and recommendations from the Transport and Highways Committee. (Cllr Bartram)

4.7.1 To receive minutes of meeting held 16th May 2007: **minutes received.**

4.7.2 To adopt revised terms of reference as agreed at meeting on 16th May: **resolved.**

4.7.3 To adopt key committee objectives for 2007/8 as agreed at meeting 16th May:

***1. To lobby for opening of additional access roads and improved public transport to reduce traffic congestion:
Establish plan of action, following discussions with relevant parties, to be presented to full council meeting in July 2007.***

It was resolved to adopt the above key committee objective for 2007/8.

4.8 To receive a report and recommendations from the Finance Committee (no meeting this month)

4.9 Report from the Newsletter Working Party (Cllr Achwal)

4.9.1 To adopt key objective for 2007/8 for the Newsletter Working Party:

1. To continue to increase newsletter content and to increase advertising by end 2007/8 to cover at least 50% of the newsletter costs.

It was resolved to adopt the above key objective for 2007/8.

4.10 Report on the Parish Council website (Clerk) Nothing to report this month.

4.11 Report from Councillors/Clerk on recent meetings attended: No meetings this month.

5 Recent correspondence: list circulated prior to meeting.

6 Accounts for payment

It was resolved to pay the following accounts:

Inv No	Chq No	Recipient	Amount *Reimburse Clerk	Notes
1	372	P Wright	£19.74	Notice board fixings
2	373	M Evans	£94.00	Travelling expenses
3	373	M Evans	£230.00	Chairman's expenses to end March 07
4	374	WCC	£135.75	Room hire inc APA
5	375	Royal Mail	*£41.00	Postage
6	375	Staples	*£7.99	Coloured copy paper
7	375	N Oliver gross £728.50 -Tax £138.88 -NI £32.28 -Pension £43.71 underpaid May £35.16	£548.79	Clerk's salary June
8	375		*£21.00	Home as office
9	375		*£27.00	Telephone/internet
10	376	HCC	£172.65	Employer/Employee pension contributions
		Total	£1,297.92	

Meeting closed 9.05pm

Signed

Date