

Whiteley Parish Council

Minutes of a meeting of the above Council held at the Meadowside Leisure Centre, Whiteley on Tuesday 9th January 2007 at 7.15pm.

Present: Mr M Evans (Chairman), Mrs V Achwal (Vice-Chairman), Mr M Anthony (District Councillor), Mr D Bartram, Mr D Jenkins, Mr G Swinburn, Mr P Wright

1. **To receive apologies for absence:** Mr R Hooker, Mr F Allgood (County Councillor)
2. **To receive declarations of interest regarding agenda items:** none.
3. **To adjourn meeting to allow participation by members of the public**

3.1 Report from County Councillor: please see attached report.

3.2 Reports from District Councillors: please see attached report.

3.3 Questions from members of the public

Residents asked that drainage around greenways on the recreation ground be addressed and a query was raised on the library proposal.

Cllr Wright noted HCC's high recycling rate and added that all Hampshire authorities should be congratulated for achieving improvements.

Meadowside Manager James Wade confirmed that £10,000 is set aside annually for regular maintenance of the building. A longer term business and maintenance plan are currently being prepared.

3.4 Chairman's announcements: none.

4 Meeting resumed to consider the following agenda items:

4.1 Proposal to co-opt councillors to fill vacancies: **Ms Chris Cousin, Mr Philip Eveleigh and Mr Ian McHugh were co-opted following a signed ballot.**

4.2 To approve and sign the minutes of the December 2006 meeting. **Minutes signed and approved.**

4.3 Matters arising from the last meeting not included below: **none.**

4.4 To receive a report and recommendations from the School Working Party (Chairman) **It has been agreed with WCC to wait for developments on the temporary school proposal before considering whether to respond to the Bunney Land feasibility study.**

4.5 To receive a report and recommendations from the Recreation and GP Committee. (Cllr Wright)

4.5 1 To discuss proposal to facilitate the setting up of an Area K residents association. (Chairman/Clerk) **Defer until Cllr Hooker returns.**

A response to the Open Space, Sport and Recreation Study in Winchester and East Hampshire Local Authority Areas Survey of Town and Parish Councils has been made. The survey offers an opportunity to note areas of deficiency, WPC noted: football, cricket & rugby pitches, bowling green and indoor halls. Also

noted that the existing shortfall in formal sports pitches should be addressed if further development takes place in Whiteley. Also noted that WPC is seeking devolution of open space and recreation land management from WCC.

4.6 To receive a report and recommendations from the Planning Committee (Cllr Anthony) **The removal of much of the unauthorised signage around Whiteley was noted, improvements in WCC's Enforcement Department were also noted.**

4.7 To receive a report and recommendations from the Transport and Highways Committee. (Cllr Achwal) **Next meeting 24th January.**

4.8 To receive a report and recommendations from the Finance Committee (Chairman)

4.8.1 To receive External Auditors conclusion of accounts for 2005/6 (no issues raised) Received, completion notices on notice boards.

4.8.2 To consider draft precept request for 2007/8: **It was agreed to make a precept request of £20,403 details available from Clerk on request.** Cost to Band D household £16.14 (2006/7 £15.05 increase £1.09)

4.9 Report from the Newsletter Working Party (Cllr Achwal) **It was agreed to employ an agent to sell advertising to assist the funding and development of the newsletter on a 20% commission only basis.**

4.10 Report on the Parish Council website (Clerk) **It was noted that including the PC logo on the home page was difficult due to its intricacy, it is very blurred when reduced in size.**

4.11 Report from Councillors/Clerk on recent meetings attended

4.11.1 Chairman's meeting with County and District Councillors: **attached report circulated to all councillors prior to meeting.**

4.12 Proposal that Whiteley should support Fair Trade – update (Cllr Bartram). Defer until next Business Forum meeting.

4.13 To discuss future strategies and promotion issues for the Council and Committees including draft Corporate Strategy for 2007/8. (Chairman/Cllr Bartram/ Committee Chairmen). A revised strategy was circulated to all councillors, it was agreed to adopt the strategy and send a copy to WCC for information. **It was agreed each committee and working party should identify a key objective for the next year and to monitor progress. Action: Committee Chairmen by end of January.**

4.14 To discuss proposals and agree date for the Annual Parish Assembly 2007. **A date between 1st March and 1st June to be agreed.**

5 Recent correspondence

Email from WCC grant offer of £1000 towards map board project

Next map board project meeting 2pm Wednesday 17th January

HCC Executive summary regarding Bunney Land as a school site feasibility study (emailed to all councillors)

HCC work should start on Marjoram toucan crossing in March 2007

Invite to next Police Partnership Forum meeting 29th January at Littleton (emailed to all councillors)

Offer from WCC Community Development officers to attend an initial meeting regarding a residents association for Area K
 External Audit completed (no issues raised)
 HAPTC newsletter
 HAPTC constitution review
 HAPTC training opportunities: Chairing a meeting 27th Feb; Developing Chairmanship skills 17th April; Build and develop your own website training session 31st January
 HAPTC Disability Equality Duty Scheme
 HAPTC NALC direct access scheme

The Hampshire Playing Fields Association grant received for £300 towards NPFA survey of football pitches
 Community Action Hampshire January newsletter
 WCC Council minute book 10th January 2007
 WCC Forward Plan of Key Decisions January 2007
 HCC School Places Plan 2006
 WACA Community News Winter 2006

6 Accounts for payment

Proposal to pay the following January 2007 accounts: Resolved.

Inv No	Chq No	Recipient	Amount *Reimburse Clerk	Notes
1		Solent Design	£695.00	Newsletter design and print
2		Information Commissioner	£35.00	Data protection registration
3		Aqua Cleaning	£117.50	Clean bus shelters
4		WCC	£37.90	November room hire
5		S Newman-Mckie	£54.30	Delivery of newsletter
6		Mr M Evans	£270.27	Chairman's expenses
7		N Oliver gross £728.50		
		-Tax £160.27		
		-NI £28.24		
		-Pension <u>£43.71</u>	£496.28	Clerk's salary January
8			*£21.00	Home as office
9			*£27.00	Telephone/internet
10		SLCC	*£24.00	New edition of Charles Arnold Baker Local Council Administration Cost shared with Wickham
11		HCC	£163.91	Employer/Employee pension contributions
		Total	£1942.16	

Received: £300 grant towards NPFA study of Meadowside

Meeting closed 9.10pm

Signed

Date.....