



Minutes of a meeting of Whiteley Parish Council held at the Meadowside Leisure Centre, Whiteley on Monday 4th February 2008 at 7.15pm.

Councillors present: Mike Evans (Chairman), David Jenkins (Vice-Chairman), Chris Cousin, Kairen Goves, Brenda Hatch, Vic Hatch, Brian Hughes,

Three members of the public, Parish Clerk Nicki Oliver

1. **To receive apologies for absence:** Cllrs Vivian Achwal, Mike Anthony (District Councillor), Ian McHugh.
2. **To receive declarations of interest regarding agenda items:** none.
3. **To adjourn meeting to allow participation by members of the public:**

3.1 Report from County Councillor: report circulated prior to meeting.

3.2 Reports from District Councillors: report circulated prior to meeting.

3.3 Questions from members of the public

A member of the public noted that the agenda for the meeting was not on the Meadowside notice board, parking on pavements, glass on pavements and hedges overgrowing pavements were ongoing problems.

The Chairman advised that the key holder for the Meadowside notice board had been called away unexpectedly and that arrangements would be made to avoid a similar oversight. Regarding parking issues, the PSCOs advised that a letter can be sent to people parking on pavements, and further details would be provided in the forthcoming issue of the Whiteley Voice. With regard to glass on pavements it is hoped that responsible residents would assist with clearing up of glass in the absence of SERCO. On hedges, the Parish Council can send letters to residents if provided with photographic evidence.

Resident Pat Wright advised that the railings on Whiteley Way are damaged, questioned the purpose of the bollards at the end of Angelica Way which are regularly damaged and suggested the Parish Council look at the possibility of paying allowances to councillors to take account of future increased responsibility.

The Highways Chairman noted the comments regarding railings and fencing, the Chairman noted the suggestion regarding allowances for councillors and agreed to pursue the matter further and seek appropriate advice.

Resident John Hall advised he was pleased that the Give Way lines at the top of Leafy Lane had been reinstated.

3.4 Chairman's announcements: none.

4 Meeting resumed to consider the following agenda items:

4.1 To approve and sign the minutes of the January 2008 meeting. **Minutes approved and signed.**

Cllr Brenda Hatch wished to minute that in respect of item 4.3.1 she proposed a separate meeting should be held to discuss the Clerk's contract, terms of employment and salary review prior to advice being received from HALC and SLCC . This proposal was seconded by Cllr Victor Hatch. The motion was defeated by 8 votes to two.

4.2 Proposal to co-opt councillor to fill vacancy – application circulated prior to meeting. **It was agreed to co-opt Pat Thew.**

4.3 Review of Parish Council procedures, policies and strategies:

4.3.1 Clerk's contract, terms of employment and salary review. **The Chairman has circulated a paper to Finance Committee members for discussion at the next meeting, 27th February.**

4.4 To receive report on key objectives for 2007/8 and projects reporting directly to Full Council:

4.4.1 North Whiteley Forward Planning (Chairman)

Consultants, Terrence O Rourke, acting for North Whiteley Consortium have completed their survey work on the 215 hectares of land, they believe there is sufficient land for 3000 houses. Further planning will probably not take place until WCC issues its Preferred Options paper as part of its LDF process.

4.4.2 Whiteley Village redevelopment proposals update (Chairman)

A presentation to councillors will take place 6pm 26th February.

4.4.3 To agree response to WCC LDF Issues and Options consultation by 15th February 2008 following WCC briefing 23rd January. **The Chairman circulated a draft for comment prior to submission.**

4.4.4 To agree response to FBC LDF Issues and Options consultation by 7th March 2008. **Chairman to circulate draft for comment.**

4.4.5 Review of Parish Plan (Chairman/Clerk)

The preparation of an evidence base is progressing well, HCC Youth Service has agreed to undertake some on street consultation with young people to look at their needs and aspirations which will start quite quickly. A draft questionnaire is underway, proposed transport questions have been sent to HCC for comments.

4.4.6 Devolution issues (Chairman)

Chairman, Rec and GP Chairman and Clerk meeting with WCC officers on 15th February to further discussions.

4.5 To receive a report and recommendations from the Recreation and GP Committee. (Cllr Cousin) **No meeting this month.**

Annual Parish Assembly booked for 29th April. The Angelica/Saffron play park consultations are completed and WCC has appointed a contractor. WCC officers thanked the Parish Council for helping with the consultation process.

A meeting to discuss work to the wetland area with Hampshire Wildlife Trust and WCC is due to take place on 14th February.

4.6 To receive a report and recommendations from the Planning Committee (Cllr Jenkins)

4.6.1 To receive minutes of meeting held 23rd January 2008. **Minutes received.**

4.7 To receive a report and recommendations from the Transport and Highways Committee. (Cllr Goves)

Parking problems in Parkway and business park coaches using Leafy Lane will be discussed at the next meeting.

Following a meeting with an HCC ranger some remedial work will be carried out the Gull Coppice permissive path to improve drainage and access to the Yew Tree Drive crossing point.

4.8 To receive a report and recommendations from the Finance Committee (Chairman) **No meeting this month.**

4.9 Report from the Newsletter Working Party (Cllr Achwal) **Preparation work for the next edition is underway.**

4.10 Report on the Parish Council website (Clerk) **A new design was circulated for comments.**

4.11 Report from Councillors/Clerk on recent meetings attended:

(Reports to be referred to appropriate committees if necessary)

WCC meeting with PC Chairmen 22nd January – report circulated prior to meeting.

Children's Centre report and update – Cllr Brenda Hatch

5 Recent correspondence: list circulated prior to meeting.

6 Accounts for payment: it was resolved to pay the following accounts:

Inv No	Chq No	Recipient	Amount *Reimburse Clerk	Notes
1	427	The Display Centre	£75.91	Notice board fixings
2	428	Aqua Cleaning	£123.37	Clean bus shelters
3	429	Steve Parkinson	£87.00	Pay review consultant
4	430	Winchester City Council	£47.50	Room hire
5	431	Solent Design	£995.00	Print Whiteley Voice
6	432	Viking	£57.53	Stationery
7	433	Wickham Post Office	£34.00	Postage
8	433	N Oliver gross £728.50 -Tax £138.88 -NI £32.28 -Pension <u>£43.71</u>	£513.63	Clerk's salary February
9	433		*£21.00	Home as office
10	433		*£27.00	Telephone/internet
11	434	HCC	£172.65	Employer/Employee pension contributions
		Total	£2,154.59	

Meeting closed 8.30pm

Signed

Date