



Minutes of a meeting of Whiteley Parish Council held at the Meadowside Leisure Centre, Whiteley on Monday 7th January 2008 at 7.15pm.

Councillors present: Mike Evans (Chairman), David Jenkins (Vice-Chairman), Vivian Achwal, Mike Anthony (District Councillor), Chris Cousin, Kairen Goves, Brenda Hatch, Vic Hatch, Brian Hughes, Ian McHugh.

County Councillor Freddie Allgood, four members of the public, Parish Clerk Nicki Oliver

1. **To receive apologies for absence:** none.
2. **To receive declarations of interest regarding agenda items:** none.
3. **To adjourn meeting to allow participation by members of the public:**

3.1 Report from County Councillor: report circulated prior to meeting.

Cllr Allgood advised that the opening of the Yew Tree bus link has been delayed due to technical problems.

3.2 Reports from District Councillors: Cllr Anthony confirmed that that WCC is suspending enforcement action on some more minor issues, WCC has twice the number of cases compared with similar councils.

3.3 Questions from members of the public: resident Mr Pat Wright raised concerns regarding items included in the draft precept. Mr Wright also noted some of the timber bollards are damaged on Whiteley Way.

3.4 Chairman's announcements: The Chairman congratulated Cllr Mike Anthony and his wife on the birth of their son.

4 Meeting resumed to consider the following agenda items:

4.1 To approve and sign the minutes of the December 2007 meeting: **minutes approved and signed.**

4.2 Proposal to co-opt councillor to fill vacancy - **no applications received, refer to next meeting.**

4.3 Review of Parish Council procedures, policies and strategies:

4.3.1 Clerk's contract, terms of employment and salary review: **HALC has provided contact details of two consultants able to advise on the revised salary scale scheme and provide an independent assessment. It was agreed that the Chairman be given delegated responsibility to obtain the necessary background information to allow further discussions with councillors.**

4.4 To receive report on key objectives for 2007/8 projects reporting directly to Full Council:

4.4.1 North Whiteley Forward Planning (Chairman): **no further update.**

4.4.2 Proposal to prepare response to WCC LDF Issues and Options paper consultation by 15th February 2008 following WCC briefing 23rd January. **Refer to next meeting.**

4.4.3 Review of Parish Plan (Chairman) **The formation of a partnership has begun with North Whiteley Consortium, Whiteley Village, Whiteley Church, HCC Highways and WCC agreeing to take part. All are considering draft questions for inclusion within the questionnaire.**

4.4.4 Devolution issues (Chairman) **Following the initial meeting with WCC Leader in November 2007 a further meeting is to be arranged with WCC Officers in February. Chairman, Chair of Recreation and GP Committee and Parish Clerk to attend.**

4.5 To receive a report and recommendations from the Recreation and GP Committee. (Cllr Cousin)

4.5.1 To receive minutes of meeting held 19th December 2007: **minutes received.**

4.6 To receive a report and recommendations from the Planning Committee (Cllr Jenkins)

4.6.1 To receive minutes of meeting held 19th December 2007: **minutes received.**

4.7 To receive a report and recommendations from the Transport and Highways Committee. (Cllr Goves)

4.7.1 To receive minutes of meeting held 19th December 2007: **minutes received.**

4.8 To receive a report and recommendations from the Finance Committee (Chairman)

4.8.1 To receive minutes of meeting held 19th December 2007: **minutes received.**

4.8.2 To receive External Auditors conclusion of accounts for 2006/7 (no issues raised) **Received.**

4.8.3 Proposal to make a precept request of £32,272 for 2008/9 which would equate to a Band D payment of £25 compared with £15 for 2007/8. **Following discussion a number of reductions were agreed, it was resolved to make a precept request of £26,252 (Band D payment £20.67). Details are attached.**

4.9 Whiteley Village redevelopment proposals update (Chairman): **there is likely to be some slippage to the programme as a result of concerns raised by Natural England. Once a revised timetable had been agreed, arrangements will be made for the joint venture of British Land and USS to fully brief the Parish Council prior to the submission of a public exhibition and subsequent planning application(s).**

4.10 Report from the Newsletter Working Party (Cllr Achwal): **deadline for articles for the next edition 1st February.**

4.11 Report on the Parish Council website (Clerk): **nothing to report.**

4.12 Report from Councillors/Clerk on recent meetings attended:
 PUSH first meeting in public 26th November (Cllr Jenkins)

Chairman attended a WCC meeting to discuss hubs and clusters, WCC is proposing that Whiteley along with Bishops Waltham and New Alresford should host a Local Access Point. A further meeting between Parish Council Chairmen and Leader WCC is planned for 22 January.

5 Recent correspondence: list circulated prior to meeting.

6 Accounts for payment: it was resolved to pay the following accounts:

Inv No	Chq No	Recipient	Amount *Reimburse Clerk	Notes
1	422	Sam McKie	£72.00	Deliver Whiteley Voice
2	423	Winchester City Council	£42.25	Room hire
3	234	Information Commissioner	£35.00	Data protection act requirements
4	425	M&S	*£23.47	Christmas thank you to notice board key holders/stationery
5	425	Tesco	*£8.28	
6		N Oliver gross £728.50 -Tax £138.88 -NI £32.28 -Pension <u>£43.71</u>	£513.63	Clerk's salary January
7	425		*£21.00	Home as office
8	425		*£27.00	Telephone/internet
9	426	HCC	£172.65	Employer/Employee pension contributions
		Total	£880.28	

Meeting closed 8.35pm

Signed

Date