



Whiteley Parish Council

Minutes of a meeting of the above Council held at the Meadowside Leisure Centre, Whiteley on Monday 10th November 2008 at 7.15pm.

Councillors present: Mike Evans (Chairman), Chris Cousin, Lesley Dennis, Kairen Goves, Brian Hughes, Ian McHugh, Pat Thew

PCSO Owen Reeves, two members of the public, Parish Clerk Nicki Oliver

- 1. To receive apologies for absence** Vivian Achwal, Mike Anthony (District Councillors), Brenda Hatch, David Jenkins (Vice-Chairman), Freddie Allgood (County Councillor),
- 2. To receive declarations of interest regarding agenda items**
- 3. To adjourn meeting to allow participation by members of the public**

3.1 Report from County Councillor: report circulated prior to meeting.

3.2 Reports from District Councillors: reports circulated prior to meeting.

3.3 Report from Meon Valley Safer Neighbourhood Team: PCSO Owen Reeves advised there had been no major incidents, there have been five cases of rowdy and inconsiderate behaviour over a period which included Halloween and Firework night. A few trouble makers have been identified and the Team is working to resolve problems in partnership with other agencies.

3.4 Questions from members of the public

A resident raised a complaint about the inadequate bus service and also a request for vegetation to be cut back on the Strawberry Track. The Parish Council is campaigning for improved bus services, the Strawberry Track issue will be referred to Fareham BC.

A resident of Area K requested a local notice board. This request has been considered by the Finance Committee see agenda item 4.9.2 below.

Faulty street lights in Bluebell Way were reported. The Parish Council will pursue with the developer.

3.5 Chairman's announcements

The Chairman noted the resignation of Vic Hatch with regret. A vote of thanks was proposed and best wishes for a speedy recovery following recent ill health.

The Chairman will be at Warwick University from 23-25th of November as one of 12 delegates attending the Government's Leadership Academy for Chairs of Town and Parish Councillors. The cost will be borne by HALC.

Committee Chairmen were reminded that at 19 November meeting they should be preparing a list of projects with an estimated cost for consideration in 2009/10 Precept.

4 Meeting resumed to consider the following agenda items:

4.1 To approve and sign the minutes of the meeting held on 6th October 2008
Minutes approved and signed.

4.2 Proposal to elect two members to the Strategic Development and Policy Committee in addition to PC Chairman and Committee Chairmen **Cllrs Pat Thew and Brian Hughes elected.**

4.3 Proposal to adopt new Model Publication Scheme and Parish Council Information Guide as required of all public sector organisations by the Information Commissioner **Resolved.**

4.4 To receive certified Annual Return from Audit Commission for the financial year 2007/8. No action items required. (Note that statutory notice advising of completion and availability for inspection posted on notice boards dated 30th October 2008) **Received.**

4.5 To receive report on key objectives for 2007/8 and projects reporting directly to Full Council:

Note: in future Items 4.5.1. to 4.5.4 will be considered by Strategic Development and Policy Committee (SDPC) and report to Full Council

4.5.1 North Whiteley Forward Planning (Chairman) **Consultant Terence O'Rourke is keen to continue the consultation process and will be seeking a meeting early in the New Year with Stakeholders.**

4.5.2 Whiteley Village redevelopment proposals update (Chairman) **A further presentation will be made to the Council on 1st December prior to a public exhibition.**

4.5.3 Review of Parish Plan (Chairman/Clerk) **The SDPC will be meeting shortly to discuss the preparation the Action Plan. As part of this process the Highways Working Party is meeting on 12 November to discuss the timeframe for completion of the HCC Saturn Study and recommend a way ahead on access roads following results the Parish Plan questionnaire and the overwhelming wish of residents to see Yew Tree Drive and Rookery Avenue opened to all traffic sooner rather than later.**

4.5.4 Devolution issues (Chairman) **No further update.**

4.6 To receive a report and recommendations from the Recreation and GP Committee. (Cllr Cousin)

4.6.1 To receive minutes of meeting 15th October **Minutes received.**

4.6.2 Sculpture bench project - to note agreement to further the initial consultation work with the artists using £1500 of the precepted budget for the project (total £2500) **Noted.**

4.7 To receive a report and recommendations from the Planning Committee (Cllr Jenkins)

4.7.1 To receive minutes of meeting 15th October **Minutes received.**

4.8 To receive a report and recommendations from the Transport and Highways Committee (Cllr Goves)

4.8.1 To receive minutes of meeting 15th October **Minutes received.**

4.9 To receive a report and recommendations from the Finance Committee (Chairman)

4.9.1 To receive minutes of meeting 15th October **Minutes received.**

4.9.2 To receive the following recommendations from the Committee:

1. Not to make a grant to Henry Cort College towards salary costs for a community manager at the College as the application is for revenue costs and for work outside the parish boundary **Agreed.**

2. Not to provide a further Parish notice board for Area K (approx cost would be £2000 + VAT) as there are two notice boards nearby, Thyme Avenue and Meadowside **Agreed.**

3. To purchase laptop for Whiteley Voice Editor £309+VAT **Agreed.**

4. To purchase projector £250 + VAT **Agreed.**

5. To purchase new chair for Clerk (shared with Wickham) 50% of cost £129.79 + VAT **Agreed.**

6. To purchase new printer Brother Laser HL-5270DN (shared with Wickham) 50% of cost £107.50 + VAT **Agreed.**

4.10 Report from the Newsletter Working Party (Cllr Goves) **Edition 20 has been delivered.**

4.11 Report on the Parish Council website (Clerk) **235 visits in the last month.**

4.12 Reports from Councillors/Clerk on recent meetings attended
Cllr Brian Hughes attended WCC training on the Ethical Framework
Cllr Lesley Dennis attended HALC training for new councillors
Chairman and Cllr Chris Cousin visited Urban Space Management in London to look at buildings made from converted shipping containers – this method is proposed for the new building for young people.

5 Recent correspondence: list circulated prior to meeting.

6 Accounts for payment It was resolved to pay the following accounts:

No	Chq no	Recipient	Amount *reimburse Clerk	Notes
1	82	Novatech	*£160.62	Brother printer (shared with Wickham)
2	82	Designer Seating	*£152.50	Office chair (shared with Wickham)
3	83	Mike Evans	£35.10	Travelling expenses
4	84	Pat Thew	£26.00	Travelling expenses
5	85	Vic Hatch	£13.40	Travelling expenses
6	86	Brenda Hatch	£17.28	Travelling expenses
7	87	WCC	£83.70	Empty dog bins
8	87	WCC	£43.75	Room hire September
9	88	Sam McKie	£81.60	Newsletter delivery
10	89	Solent Design	£1,250.00	Newsletter design & print
11	90	Audit Commission	£334.88	External audit fee
12	91	Mike Evans	£145.67	Cllrs travelling expenses London visit to Urban Space Management
13	92	Easily	*£46.94	Website virtual server renewal
14	92	Staples	*£7.98	Copy paper
15	92	Staples	*£387.45	Laptop for WV editor, bag, envelopes/stationery
16	92	Novatech	*£300.80	Optoma digital projector
17	92	Nicki Oliver	£628.91	Clerk's salary
18	92	Home as office	*£21.00	Clerk's expenses November
19	92	Telephone and internet	*£27.00	Clerk's expenses November
20	93	Revenue and Customs	£1,192.48	Employer/Employee tax & NI
21	94	HCC	£227.95	Employee and employers pension contributions
		Total	£4,080.72	

Meeting closed 9.30pm

Signed

Date