

Whiteley Parish Council

Dear Councillors

You are hereby summoned to attend the Annual General meeting of the above Council to be held at Meadowside Leisure Centre, Whiteley on Tuesday 4th May 2010 commencing at 7.15pm. The business to be transacted at that meeting will be:

- 1. To elect a Chairman of the council for the ensuing year**
- 2. To receive the Chairman's declaration of acceptance of office**
- 3. To elect a Vice-Chairman of the council for the ensuing year**
- 4. To receive apologies for absence**
- 5. To receive declarations of interest on agenda items**
- 6. To adjourn meeting to allow participation by members of the public.**

News, views, comments and questions on this agenda or other local issues are welcomed. Followed by:

6.1 Report from Meon Valley Safer Neighbourhood Team and to receive any concerns from residents

6.2 Report from County Councillor

6.3 Reports from District Councillors

6.4 Chairman's announcements

Please note above representations are limited to three minutes each and once the meeting resumes public participation is at the discretion of the Chairman.

7. To resume the meeting to consider the following agenda items:

7.1 To approve and sign the [minutes of Full Council 12th April 2010](#)

7.2 Review of delegation arrangements to committees, sub-committees, employees and other local authorities

7.3 Review of the terms of references for committees

7.4 Receipt of nominations to existing committees

7.5 Appointment of any new committees, confirmation of the terms of reference, the number of members (including, if appropriate, substitute councillors) and receipt of nominations to them

7.6 Review and adoption of appropriate standing orders and financial regulations

7.7 Review of arrangements, including any charters, with other local authorities and review of contributions made to expenditure incurred by other local authorities

7.8 Review of representation on or work with external bodies and arrangements for reporting back

- 7.9 Review of inventory of land and assets including buildings and office equipment
- 7.10 Review and confirmation of arrangements for insurance cover in respect of all insured risks
- 7.11 Review of the Council's and/or employees' memberships of other bodies
- 7.12 Review of the Council's complaints procedure
- 7.13 Review of the Council's procedures for handling requests made under the Freedom of Information Act 2000 and the Data Protection Act 1998
- 7.14 Establishing the Council's policy for dealing with the press/media
- 7.15 Setting the dates, times and place of ordinary meetings of the full Council for the year ahead
- 7.16 To receive a report and recommendations from the Strategic Development and Policy Committee (Chairman)
- 7.16.1 To receive [minutes of meeting held 21st April 2010](#)
- 7.17 To receive a report and recommendations from the Recreation and GP Committee. (Cllr Thew)
- 7.18 To receive a report and recommendations from the Planning Committee (Cllr Jenkins)
- 7.18.1 To receive [minutes of meeting held 21st April 2010](#)
- 7.19 To receive a report and recommendations from the Transport and Highways Committee (Cllr Goves)
- 7.20 To receive a report and recommendations from the Finance Committee (Cllr Bielckus)
- 7.21 Report from the Newsletter Working Party (Cllr Goves/Cllr Menzies)
- 7.22 Report on the Parish Council website (Clerk)
- 7.23 Reports from Councillors/Clerk on recent meetings attended

8. Recent correspondence

9. Accounts for payment

