

Whiteley Parish Council

Highways and Transport Committee

Minutes of a meeting of the above Committee held at Meadowside Leisure Centre, Whiteley on Wednesday 16th May 2007 at 8.55pm

Parish Council Committee members present: David Bartram, Mike Evans, Kairen Goves, Brenda Hatch, Brian Hughes

Parish Councillors Brian Hughes and Vic Hatch, three members of the public, Parish Clerk Nicki Oliver.

1 To elect a Chairman for the ensuing year: Cllr David Bartram elected.

2 To elect a Vice-Chairman for the ensuing year: Cllr Kairen Goves elected.

3 To receive apologies for absence: Cllr Vivian Achwal.

4 To receive declarations of interest regarding agenda items: none.

5 Matters arising from the last meeting: included below.

6 To adjourn meeting to allow participation of members of the public: included below.

7 Meeting resumed to consider the following agenda items:

7.1 To review committee terms of reference and agree any amendments for recommendation to Full Council. **Revised terms of reference agreed as attached, recommended for adoption at the June Full Council meeting.**

7.2 To review and progress committee key objectives and agree any amendments or additions for recommendation to Full Council:

***To lobby for opening of additional access roads and improved public transport to reduce traffic congestion:
Establish plan of action, following discussions with relevant parties, to be presented to full council meeting in June July 2007***

The above objectives were agreed subject to the amendment shown.

7.3 To receive update on proposal to develop plan of action to lobby for opening of Yew Tree Drive to through traffic: **It was agreed to arrange a meeting with relevant parties to discuss the way forward. Action Chairman/Clerk**

7.4 To receive update on proposal to request measures to minimise effect of Segensworth Roundabout works on Whiteley residents: **HCC Cllr Allgood has advised the work will be delayed until the autumn, information on proposals to minimise the impact on Whiteley roads still awaited.**

7.5 To receive an update on progress of the Leafy Lane action group: **Resident Steve Peters reported his disappointment that HCC was unwilling to try measures suggested by the group to reduce the volume of business park vehicles using Leafy Lane.**

7.6 To receive an update on highway repairs requests: **report will be emailed in due course.**

8. Recent correspondence

HCC details of Whiteley Way funding to be discussed at the next meeting.

Meeting closed 9.40pm

Highways and Transport Committee terms of reference recommended for adoption at the Full Council meeting 4th June 2007

1. The Transport and Highways Committee is constituted as a Standing Committee of Whiteley Parish Council. The Committee composition shall be five Councillors as voting members with three members of the Committee constituting a quorum.
2. The Chairperson and Vice-Chairperson (if required) to be elected annually by the Committee.
3. All correspondence should be conducted through the Clerk of the Parish Council wherever possible.
4. Minutes of all meetings are to be kept by the Committee and normally forwarded to the Parish Clerk for circulation at full Parish Council meetings.
5. The Committee will consider all issues concerning transport, roads and lighting within the boundaries of Whiteley Parish Council working with district, local neighbouring and law enforcement authorities as appropriate.
6. The Committee is authorised to commit Parish Council funds to a limit of £500 (Five hundred pounds) without formal Parish Council approval provided that this amount has been provided for in the annual precept.
7. The Committee will meet as workload requires, at least every other month

** Please note the Chairman of the full council is an exofficio member of all committees and entitled to vote.*