

Whiteley Parish Council

Planning Committee

Minutes of a meeting of the above Committee held at Meadowside Leisure Centre, Whiteley on Wednesday 23rd June 2010 at 7.10pm.

Parish Council Committee members present: David Jenkins (Chairman), Colin Bielckus, Roland Diffey, Mike Evans, Kairen Goves, Brian Hughes.

Parish Councillors: Vivian Achwal and Brenda Hatch, three members of the public, Parish Clerk Nicki Oliver.

1. **To receive apologies for absence** Al Menzies, Pat Thew.
2. **To receive declarations of interest regarding agenda items** None.
3. **To adjourn meeting to allow participation by members of the public** Not required.
4. **Meeting resumed to consider the following agenda items:**

4.1 Ref No: W21777 **Case No:** 10/00905/FUL **Case Officer:** Ian Cousins
Applicant: Mr Crosse **Proposal:** Conservatory to rear **Location:** 31 Sorrel Drive Whiteley PO15 7JL **No objections.**

4.2 Ref No: W14217/03 **Case No:** 10/01008/FUL **Case Officer:** James Jenkison
Applicant: Camargue Property Developments Limited **Proposal:** (Extension to the time limit for implementing planning permission 07/01425/FUL) Erection of B1, B2 and B8 Unit with parking and landscaping. **Location:** Land Opposite Tannery House Concorde Way Segensworth **No objections.**

4.3 Ref No: W16205/07 **Case No:** 10/01084/FUL **Case Officer:** Ian Cousins
Applicant: D Trace **Proposal:** Rear balcony **Location:** 5 Wright Close Whiteley PO15 7JU **No objections (no correspondence received from neighbours) .**

4.4 Ref No: W11752/03 **Case No:** 10/01050/FUL **Case Officer:** Ian Cousins
Applicant: William Miller **Proposal:** Formation of a concrete base and installation of an outdoor air conditioning chiller unit (Retrospective) **Location:** Leander House 4600 Parkway Whiteley **No objections.**

4.5 To receive update on request to WCC to remove restrictions on permitted development rights. **Ongoing.**

4.6 To review Committee Terms of Reference and make recommendations to Full Council. **Terms reviewed, recommended alterations as attached.**

5. To consider any recent applications

5.1 Ref No: W20986/01 **Case No:** 10/01147/FUL **Case Officer:** Ian Cousins
Applicant: Not stated **Proposal:** Single storey rear extension **Location:** 44 Lovage Road Whiteley PO15 7LD **No objections.**

6. **To report on unauthorised development** None.
7. **To identify any unmanaged risks within this committee's remit** Continue to monitor
8. **To review effectiveness of communication, development of links with other community organisations and support for local democracy through making information more widely available** Continue to monitor
9. **Recent correspondence / reports from meetings of relevance to this committee**

The Chairman advised that representatives from Whiteley Church would like to present new plans to the Parish Council on 5th July.

Members noted concern that planning permission for the Bellway Homes development on Bluebell Way requires the developer to set up a management contract to maintain areas not adopted by a local authority which will subject residents to an additional maintenance charge that has proved very unpopular in Area K. It was agreed that the Parish Council should make prospective residents aware of this in due course.

Meeting closed 7.45pm

Planning Committee Terms of Reference recommended to Full Council 5th July 2010

1. The Planning Committee is constituted as a Standing Committee of Whiteley Parish Council. The Committee composition shall be a minimum of five Councillors as voting members with three members of the Planning Committee constituting a quorum.
2. The Chairperson and Vice-Chairperson to be elected annually by the Committee.
3. A record of all planning applications, the responses and eventual results shall be noted in the minutes of meetings.
4. The Committee shall have the authority to consider all planning applications pertaining to Whiteley Parish and to recommend on the response to be submitted to Winchester City Council or other authorities as appropriate.
5. Any controversial applications shall be referred to the full Parish Council. A time sensitive response may be made by the Committee Chairperson or Clerk following a majority decision by the Committee.
6. Where an on site meeting is arranged all members of the Committee shall be notified, but not all have to be in attendance subject to the approval of the Chairperson or Vice-Chairperson.
7. Where an application is subject to an appeal, the Committee is authorised to make written representation or to elect a member of the Committee to attend the hearing.
8. All correspondence shall be conducted through the Clerk of the Parish Council wherever possible.
9. Minutes of all meetings are to be kept by the Committee and forwarded to the Parish Clerk for circulation at full Parish Council meetings.
10. The Committee is authorised to commit Parish Council funds to a limit of £500 (Five hundred pounds) without formal Parish Council approval provided that this amount has been provided for in the annual precept.
11. The Committee will meet ~~at least once a month~~ as workload requires.
12. All members to attend a planning training session on appointment and further training at least every four years.

** Please note the Chairman of the full council is an exofficio member of all committees and entitled to vote.*