

# Whiteley Parish Council

## Recreation and General Purposes Committee

Minutes of a meeting of the above Committee held at Meadowside Leisure Centre, Whiteley on Wednesday 18<sup>th</sup> May 2011 at 7.46pm.

**Parish Council Committee members present:** Pat Thew (Chairman), Mike Evans, Brenda Hatch, Pat Wright.

Parish Councillors Colin Bielckus, Roland Diffey and David Jenkins; three members of the public, Parish Clerk Nicki Oliver.

1. **To elect a chairman for the ensuing year** Pat Thew elected.
2. **To elect a vice-chairman** Lydia Sullivan elected.
3. **To receive apologies for absence** None.
4. **To receive declarations of interest regarding agenda items** None.
5. **To adjourn meeting to allow participation by members of the public**  
Resident Geoff Rogers asked if the benches in Whiteley Village could be reused by the Parish Council. The Chairman will ask at the meeting with British Land on 6<sup>th</sup> June but noted that installation costs are a large percentage of the overall cost of a bench.

Resident Vic Hatch asked for an update on the plaque for the sculpture bench. This has been installed but unfortunately was vandalised the following day and is now being repaired.

Parish Councillor David Jenkins offered his congratulations on the success of the Parish Assembly which he believes was the best for years. Thanks to the Clerk for organising and also to Whiteley PA hire who volunteered to provide and install a sound system.

### 6. Meeting resumed to consider the following agenda items:

6.1 To receive an update on Area K issues (Chairman) **A grant application to HCC is being prepared for a grit bin. HCC has provided an update on the adoption of Bluebell Way and Thyme Avenue which is being delayed due to work required on the drainage system, HCC hope the roads will be adopted in the next six months.**

**Mike Evans has raised the unfairness of privately managed developments with HALC and NALC.**

6.2 To receive an update on the sculpture bench project: installation of plaque (Clerk) **See item 5 above.**

6.3 To receive an update from the Skatepark User Forum (Chairman/Clerk) **Defer until conditions attached to the transfer of the remaining Whiteley Fund are clear.**

6.4 To note any outstanding play area repairs and landscape maintenance issues  
**Repairs to the entrance to the Area K play area and drainage to Meadowside near Rosemary Gardens are in hand.**

6.4.1 To receive update on repairs to timber sculpture benches. (Clerk) **Eric the footballer has been reinstalled. Ideas of how to replace the broken football were discussed. Al Menzies has handed the paint used for the grasshopper to the Chairman.**

6.5 To consider request for floodlighting to Meadowside MUGA/tennis courts for use by local junior football teams and local organisations. **Mike Evans has spoken to Ian Binks of Whiteley Football Club with a reminder of the grants available from the Hampshire Playing Fields Association.**

6.6 To receive update on management plans for the Meadowside conservation area (Chairman/Clerk) **Refer to next meeting.**

6.7 To receive update on proposal for an outside gym area for Meadowside (Cllr Achwal) **DC Leisure has objected to this proposal, refer to next meeting.**

6.8 To receive update on project to install a bench in Marjoram Way (Chairman) **Bench will be installed shortly.**

6.9 Proposal to investigate the possibility of a Parish Council led event in 2011 such as a fete, following the success of the WAG and the Whiteley Energy Weekend (Cllr Sullivan) **Refer to next meeting.**

6.10 To receive update on devolution of open spaces and future management plans (Chairman) **Notes from exploratory meetings with WCC have been circulated to councillors. The areas to be transferred will be advertised by WCC with any representations to be received by 16<sup>th</sup> June. The Chairman will research the likely cost of directly employing a groundsman, the Clerk is preparing a draft landscaping specification for discussion.**

6.11 To receive feedback on Parish Assembly (Clerk) **Comments noted in item 5 above. It was agreed that delivering invitations to every household drew new people to the Assembly.**

6.12 To review Committee Terms of Reference **It was agreed to amend item 3: All formal correspondence shall be conducted through the Clerk of the Parish Council wherever possible.**

7. **To identify any unmanaged risks within this committee's remit** Detailed risk assessment of open spaces to be transferred to the Council to be prepared in due course.
8. **Review effectiveness of communication, development of links with other community organisations and support for local democracy through making information more widely available** Continue to monitor.
9. **Recent correspondence/ reports from meetings attended of relevance to this committee** Notes from meetings to discuss the open spaces for adoption held with WCC on 17<sup>th</sup> and 18<sup>th</sup> May circulated.

Meeting closed 8.50pm

**Recreation and GP Committee Terms of Reference recommended to Full Council for adoption 6<sup>th</sup> June 2011**

1. The Recreation and General Purposes Committee is constituted as a Standing Committee of Whiteley Parish Council. The Committee composition shall be a minimum of five Councillors as voting members with three members of the Committee constituting a quorum.
2. The Chairman and Vice-Chairman to be elected annually by the Committee.
3. All formal correspondence shall be conducted through the Clerk of the Parish Council wherever possible.
4. Minutes of all meetings are to be kept by the Committee and forwarded to the Parish Clerk for circulation at full Parish Council meetings.
5. The Committee will ensure compliance of all Health and Safety Regulations for Council employees and property.
6. The Committee will liaise with other authorities regarding issues concerning recreation facilities, open spaces and the environment to ensure maximum benefits are derived for Whiteley residents.  
The Committee will consider all other matters not obviously within the remit of the other Standing Committees and not allocated or covered by any other Committee.
7. The Committee is authorised to commit Parish Council funds to a limit of £500 (Five hundred pounds) without formal Parish Council approval provided that this amount has been provided for in the annual precept.
8. The Committee will meet as workload requires, at least every other month.

*\* Please note the Chairman of the full council is an exofficio member of all committees and entitled to vote.*