

Whiteley Parish Council

Strategic Development and Policy Committee

Minutes of a meeting of the above Committee held at Meadowside Leisure Centre, Whiteley on Wednesday 23rd June 2010 at 8.45pm.

Parish Council Committee members present: Mike Evans (Chairman), Colin Bielckus, Roland Diffey, Kairen Goves, David Jenkins,

Parish Councillors: Vivian Achwal, Brenda Hatch and Brian Hughes, three members of the public, Parish Clerk Nicki Oliver.

1. **To receive apologies for absence** Al Menzies, Pat Thew.
2. **To receive declarations of interest regarding agenda items** None.
3. **To adjourn meeting to allow participation by members of the public**

Brenda Hatch requested the primary school issue be added to the agenda. The Chairman advised Cllr Hatch that her comments were noted.

4. Meeting resumed to consider the following agenda items:

4.1 To review issues concerning proposals for North Whiteley and reports to be made to the North Whiteley Development Forum. **Nothing further to report, date of the next meeting awaited.**

4.2 To review issues concerning Whiteley Village redevelopment and proposal for hub/library/facility for young people. **Details of the s106 agreement relating to the hub have been requested, a meeting is to be arranged with DC Leisure to discuss options for the building.**

4.3 To consider opportunity offered by Winchester City Council to take responsibility for Meadowside recreation ground, skatepark, play areas and landscaped areas at the end of the current maintenance contract in 2011 and make recommendation to Full Council. **Details of the remaining Whiteley Fund are still awaited. Discussions to determine the extent of the areas the Parish Council may be expected to adopt are continuing.**

4.4 To receive update on planning for improved access to Whiteley from the Highways Working Party. **Refer to next meeting.**

4.5 To review the Parish Council's 2009/10 strategy and key objectives and consider draft for 2010/11. **Drafts approved for recommendation to Full Council as attached.**

4.6 To review Committee Terms of Reference and make recommendation to Full Council. **No changes to the existing Terms of Reference required.**

4.7 To carry out annual review of Council policies and procedures **Refer to next meeting.**

5. **To identify any unmanaged risks within this committee's remit** Continue to monitor.
6. **Review effectiveness of communication, development of links with other community organisations and support for local democracy through making information more widely available** Continue to monitor.
7. **Recent correspondence / reports from meetings of relevance to this committee**

The Chairman has been approached by the developer for North Whiteley to discuss a new primary school. A report will follow in due course.

Meeting closed 10pm

Committee Terms of Reference recommended to Full Council 5th July 2010 (no changes)

1. The Strategic and Policy Committee is constituted as a Standing Committee of Whiteley Parish Council. The Committee composition shall be the Parish Council Chairman, Vice – Chairman and Committee Chairmen and up to two members of the Council appointed by the Committee.
2. The Parish Council Chairman will chair the Committee.
3. All correspondence should be conducted through the Clerk of the Parish Council wherever possible.
4. The Parish Clerk will keep minutes of all meetings for circulation at full Parish Council meetings.
5. The Committee will consider major development and strategy issues affecting Whiteley and make recommendations to Full Council. Responsibilities will include North Whiteley MDA, Whiteley Village redevelopment and proposal for Parish Hub, responses to Local Development Framework consultations, developing and pursuing a Parish Plan action plan, devolution and the review of Council policy and strategies. These responsibilities will be reviewed and revised from time to time.
6. The Committee is authorised to commit Parish Council funds to a limit of £500 (Five hundred pounds) without formal Parish Council approval provided that this amount has been provided for in the annual precept.
7. The Committee will meet as workload requires.