

# Whiteley Parish Council

## Strategic Development and Policy Committee

Minutes of a meeting of the above Committee held at the Meadowside Leisure Centre, Whiteley on Wednesday 17<sup>th</sup> December 2008 at 8.30pm.

**Committee members present:** Mike Evans (Chairman), David Jenkins (Vice-Chairman), Kairen Goves, Brian Hughes, Pat Thew

Parish Councillor Brenda Hatch, Parish Clerk Nicki Oliver

1. **To receive apologies for absence:** Chris Cousin, Lesley Dennis.
2. **To receive declarations of interest regarding agenda items:** none.
3. **To adjourn meeting to allow participation by members of the public:** not required.
4. **Meeting resumed to consider the following agenda items:**

4.1 To agree terms of reference for this committee for recommendation to Full Council. **Terms of reference below recommended to Full Council for approval. Note that £500 budget for this committee to be included in precept, budget for Finance Committee to be removed as not needed maintaining an overall committee budget of £2000.**

4.2 To review issues concerning proposals for North Whiteley. **Developers are continuing with the various feasibility studies although a formal decision on whether Whiteley will have further development will not be made until spring 2009.**

4.3 To review issues concerning Whiteley Village redevelopment and hub proposals

4.3.1 To receive notes from Whiteley Co-ownership presentation 1<sup>st</sup> December **received.**

4.4 To develop action plan following the completion of the Parish Plan survey

4.4.1 To receive minutes from Highways Working Party held 12<sup>th</sup> November **received.**

**It was agreed to write to HCC Leader asking that the Whiteley Access Plan and a decision on whether Yew Tree Drive could be opened to all traffic be fast tracked now that the SATURN study for the area has been completed.**

**Clerk to prepare draft action plan following the completion of the Parish Plan for further development by the relevant Committees.**

4.5 To review progress on issues relating to devolution. **Letter awaited from WCC Director of Operations, an outline of the current arrangements for Whiteley regarding developers funding and open space management to be included in the next Whiteley Voice and in future editions to raise awareness among residents that council tax will rise substantially when the developers funds are exhausted, possibly as early as 2011.**

4.6 To review and update 2007/8 Parish Council Strategy for recommendation to Full Council. **Chairman to circulate an updated Strategy for comments.**

**5. Recent correspondence: none.**

Meeting closed 8.55pm

### **Strategic Development and Policy Committee**

#### **Terms of reference for recommendation to Full Council 5<sup>th</sup> January 2009**

1. The Strategic and Policy Committee is constituted as a Standing Committee of Whiteley Parish Council. The Committee composition shall be the Parish Council Chairman, Vice – Chairman and Committee Chairmen and up to two members of the Council appointed by the Committee”.
2. The Parish Council Chairman will chair the Committee.
3. All correspondence should be conducted through the Clerk of the Parish Council wherever possible.
4. The Parish Clerk will keep minutes of all meetings for circulation at full Parish Council meetings.
5. The Committee will consider major development and strategy issues affecting Whiteley and make recommendations to Full Council. Responsibilities will include North Whiteley MDA, Whiteley Village redevelopment and proposal for Parish Hub, responses to Local Development Framework consultations, developing and pursuing a Parish Plan action plan, devolution and the review of Council policy and strategies. These responsibilities will be reviewed and revised from time to time.
6. The Committee is authorised to commit Parish Council funds to a limit of £500 (Five hundred pounds) without formal Parish Council approval provided that this amount has been provided for in the annual precept.
7. The Committee will meet as workload requires.